

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
February 24, 2014
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Legislative Update *(to be distributed prior to meeting)(15 min)*
- b. Downtown Improvements Verbal Update *(No material)(15 min)*
- c. Healthy Eating Active Living Resolution (HEAL) *(Tab 05)(15 min)*
- d. Parking Payment in Lieu *(Tab 11)(30 min)*
- e. Comprehensive Parking Program *(Tab 12)(45 min)*
- f. Economic Development Update: Ambassador Program *(Tab 13)(30 min)*
- g. New Business Launchpad Briefing *(Tab 14)(15 min)*
- h. Consideration of Elimination of Personal Property Proration *(Tab 09)(30 min)*

2. Additions to Future Council Meetings (Tab A)

3. Council Invitations

February 23 – The Lincoln Deception, 2 p.m., Balch Library
March 1 – Hometown Arts and Crafts Show, 9 a.m., Ida Lee Recreation Center
March 2 – Mission to Tokyo, 2 p.m., Balch Library
March 6 – Burned County Records in the South, 10 a.m., Balch Library
March 7 – Loudoun Pilates Ribbon Cutting, 4 p.m., 604 South King Street, Suite 6
March 8 – Walking Tour of Civil War Leesburg with Richard T. Gillespie, 10 a.m. – noon, Balch Library
March 9 – The Battle of Midway, 2 p.m., Balch Library
March 16 – Secret War for the Middle East: The Influence of Axis and Allied Intelligence Operations During World War II, 2 p.m., Balch Library
April 5 – “Keep Leesburg Beautiful” Community Clean-Up
April 12 – Easter Egg Hunt, 12-4 p.m., Ida Lee Park
April 26-27 – Flower and Garden Festival
May 27 – Memorial Day Commemoration, 10 a.m., Courthouse Lawn

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting
February 25, 2014
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Wright
3. SALUTE TO THE FLAG: Mayor Umstattd
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of January 27, 2014
 - b. Regular Session Minutes of January 28, 2014
 - c. Work Session Minutes of February 10, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Proclamation - Black History Month
 - b. Resolution of Recognition – Loudoun County High School Girl's Volleyball
 - c. Certificates of Recognition – Loudoun County High School Girl's Volleyball – Individual Players
 - d. Certificate of Recognition – Photoworks 35th Anniversary
 - e. Presentation – Civil Air Patrol
 - f. FY 2015 Proposed Budget and CIP – Including Revised County CIP
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Awarding a Construction Contract for the Edwards Ferry Road Waterline Improvements Project (*Tab 01*)

RESOLUTION

Awarding the Construction Contract for the Edwards Ferry Road Waterline Improvements Project to Deborn Construction Inc., in the Amount of \$131,480.00.

- b. Awarding a Construction Contract for the Edwards Ferry Right Turn Lane (Tab 02)

RESOLUTION

Awarding the Construction Contract for the Edwards Ferry at Route 15 Bypass Right Turn Lane Improvements Project to General Excavation, Inc. in the Amount of \$810,762.00.

- c. Awarding a Construction Contract for Water Supply Floc Basin Painting (Tab 03)

RESOLUTION

Awarding the Contract for the Flocculation Basic Recoating Project to Eastern Waterproofing Co., Inc., at the Kenneth B. Rollins Water Treatment Plant in the Amount of \$126,290.00.

- d. South King Street Widening Utility Relocation Authorization (Tab 04)

RESOLUTION

Authorizing the Town Manager to Execute Agreements for Relocation of Overhead Utilities for the South King Street Widening Phase II Project

- e. Healthy Eating, Active Living Resolution (if directed from Monday's Work Session)(Tab 05)

RESOLUTION

Setting Forth Leesburg's Commitment to Put Healthy Options within Reach for all Residents

10. PUBLIC HEARINGS

- a. Vacating Right-of-Way on Third Street, S.W. (Tab 06)(20 min)

ORDINANCE

Vacating a Portion of 3rd Street, Pursuant to Code of Virginia (1950) as Amended, Sections 15.2-2006 and Conveying the Town's Interest in the Vacated Right-of-Way to Two (2) Abutting Property Owners

11. RESOLUTIONS AND MOTIONS

- a. Endorsing the Technology and Communications Commission Strategic Plan(Tab 07)(15 min)

MOTION

I move that the Town Council accept/endorse the Technology and Communications Commission IT Strategic Plan presented to Council on December 10, 2013

- b. Naming the Loudoun Street Park Site *(Tab 08)(15 min)*

RESOLUTION

Naming the Loudoun Street Park Site

- c. Diversity Task Force Appointments *(Tab 10)(20 min)*

RESOLUTION

Making Appointments to the Diversity Task Force

- d. Consideration of Elimination of Personal Property Proration (if directed)
(Tab 09)(15 min)

MOTION (if needed)

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.